

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6th FLOOR
9:30 A.M., TUESDAY, MARCH 1, 2016
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

OPEN SESSION - AGENDA

1) OPEN STATEMENT

2) ROLL CALL

James J. Marrocco, President
Thomas M. Keiser, Jr., Secretary
Charles F. Bechtold
Thomas E. Day
Garrett C. Jones
Curtis S. Macysyn (Public Member)
Bayode Olabisi (Public Member)
Anthony J. Papavero Jr.
John Radzieta Sr.
Lloyd Wimberg- Excused

3) APPROVAL OF MINUTES

A) February 2, 2016

4) EXECUTIVE DIRECTOR'S REPORT

A) Total number of complaints received in February: 4 Total for 2016: 7

B) Next Board meeting: Tuesday, April 5, 2016, Hudson Room, 6th floor.

C) 15 Candidates registered for the February 19, 2016 Jurisprudence Examination.

D) Regulation Analyst, Rachel Glasgow, is scheduled to arrive at 9:30 a.m. to discuss the adoption of N.J.A.C.13:36-5.6(a) and 10.3(b)4.

5) **INTERN REGISTRATIONS**

- A) Aaron Cowan, Radzieta Funeral Home
- B) Alanna Henry, Mikal's Funeral Parlor, LLC
- C) James Jacob, Alloway Funeral Home
- D) Andrew Schwartz, Michael Hegarty & John Vincent Scalia Home for Funerals & CS
- E) Chelsea Walker, Barrett Funeral Home

*Intern registration for 2016:*9

6) **NEW LICENSEES**

*Licensed by Application for 2016:*4

*Licensed by Credentials for 2016:*0

7) **NEW INSTALLATIONS**

- A) Gaskill Brown Funeral Home & Cremation Services, LLC, Merchantville,
Mgr., Matthew Gaskill
- B) Lawson Funeral Home & Cremation Services, LLC, Long Branch,
Mgr., Steven Lawson
- C) Lombardi Funeral Home, Caldwell, Mgr., Marius Lombardi

New Installation received in January/February: 3

*Total for 2016:*6

8) CONTINUING EDUCATION

(Approved courses are found on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

A) Morris County Funeral Director's Association: Mark Connor
(Additional information provided to Chairman Bechtold)

1) NJ Sharing Network, Overview of Services(2/2/16) **1hr**

B) American Academy McAllister Institute of Funeral Service: Brian Kasler

1) Reading the Compass of Today's Consumers.....(4/30/16)	1hr
2) Charting the Course to Your Online Success:.....(4/30/16)	1hr
3) Sailing the Seas of the Social Media World:.... (4/30/16)	1hr
4) Mapping Out Your Cremation Strategy:.....(4/30/16)	1hr
5) OSHA Annual Compliance Guidance..... (4/30/16)	2hrs
6) Walking Through a Minefield Barefoot:....(4/30/16)	1hr
7) Breaking Bad: Attitudes and Ethics.....(4/30/16)	1hr
8) How Knowledge of Death and Dying...(4/30/16)	2hrs
9) Capturing the Cremation Shopper (4/30/16)	2hrs
10) Making Sure Your Funeral Home is Complying.....(4/30/16)	2hrs
11) Common Missteps Made by Funeral Homes.....(4/30/16)	1hr
12) The Intersection of Law and Ethics.....(4/30/16)	1hr

C) National Funeral Directors Association: Jackie Lindberg

1) Leading the Conversation: Connecting.....(4/9/16)	1hr
2) Community & Family Engagement:.....(4/9/16)	1.5hrs
3) Roundtable Discussions: Funeral Service Topics (4/9/16)	2hrs
4) Seeing is Believing: Facial Reconstruction.....(4/10/16)	1.5hrs
5) Win/Win Thinking in a Win/Lose Market (4/10/16)	1.5hrs
6) Peaks, Pitfalls, and Parades, Oh My! (4/10/16)	1.5hrs

D) Selected Independent Funeral Homes: Amy Hunt

- | | |
|---|---------------|
| 1) 2016 Spring Management Summit (4/27-29/16) | 7.5hrs |
|---|---------------|

E) International Order of the Golden Rule: Jessica A. Smith

- | | |
|--|--------------|
| 1) 2016 Annual Conference & Supplier Showcase (4/28-30/16) | 10hrs |
|--|--------------|

F) Epsilon Nu Delta Mortuary Fraternity, Inc.: Shun Newbern

- | | |
|---|------------|
| 1) Pediatric Embalming Treatment (3/30/16) | 1hr |
| 2) The Lost Art of Embalming (3/30/16) | 1hr |
| 3) Embalming Opportunities: Turning the Worst.... (3/30/16) | 1hr |

G) New Jersey Funeral Service Education Corp: Adam Guziejewski

- | | |
|---|------------|
| 1) Management & Ownership OSHA Paperwork..... (4/27/16) | 1hr |
|---|------------|

H) National Funeral Directors Association: Jackie Lindberg

- | | |
|---|-------------|
| 1) NFDA Webinar: Focus on OSHA: Hazard.... (4/7/16) | 2hrs |
|---|-------------|

9) **CORRESPONDENCE**

A) Linda Van Arsdale, Trust Project Manager of Choices, informs the Board that they were authorized to prepare the notification letters to the purchasers of records, regarding the change of Ownership for the Scarpa Funeral Home, North Plainfield. **FYI.**

B) Linda Van Arsdale, Trust Project Manager of Choices, informs the Board that they were authorized to prepare the notification letters to the purchasers of records, regarding the closing of the Chambers D'Errico Correnti Funeral Home, Trenton. **FYI.**

C) Lauren Thomas, Member Service Manager of the Conference, provided the Board with detailed information of the nominees, for the election that will be held on February 25, 2016. **FYI.**

D) Edith Churchman, informed the Board that she answered incorrectly, when completing the registration renewal application, regarding being arrested, charged or convicted of any crime or offense since the last renewal or initial renewal. **FYI.**

E) Licensee Raymond Accolla, is requesting a waiver of the continuing education requirements, due to medical treatment.

10) **OPEN DISCIPLINARY MATTERS**

A) 15-42 Frederick Whiteley, Manager of the Horizon Funeral & Cremation Services, paid the penalty of \$2,500.00 for the violation N.J.A.C.13:36-5.12 (i) on February 5, 2016. **FYI.**

11) ITEMS FOR DISCUSSION

A) Regulation Analyst, Rachel Glasgow, to discuss the adoption of N.J.A.C.13:36-5.6 (a) and 10.3(b)4.

12) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

13) ADJOURNMENT